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Receivables Financing

Draft Convention on Assignment of Receivables in International Trade: comments on pending and other issues

Note by the Secretariat

This note reproduces in the annex the cost estimate for a diplomatic conference in Vienna (see A/CN.9/491, paras. 43-46) prepared by Finance and Budget Section.

V01-84657

Annex

Cost Estimate to hold
Diplomatic Conference on Assignment of Receivables
in Vienna, Fall 2002

No.	Cost Item	Conference servicing cost in Vienna			
I.	**Translation Service:**	# of pages			
	Pre-session translation	1,000		$	178,000
	In-session translation	1,000		$	178,000
	Post-session translation	250		$	44,500
	Summary records translation	3,030		$	539,340
	In-house summary records			$	155,700
	Overtime, night differential, taxi etc.			$	10,500
	sub-total: Translation service			**$**	**1,106,040**
II.	**Interpretation Service:**				
	interpreters	# of staff	# of days	DSA days	
	Staff interpreters	-	-		-
	Free lance interpreters (non-local)	20	20		400
	Free lance interpreters (non-local)	20	6		120
		40			**520**
	DSA			$	83,720
	Terminal expense			$	4,320
	Airfare			$	52,000
	Interpreters salary			$	183,300
	Interpretation support				
	DSA				
	Terminal expense				
	Airfare				
	sub-total: Interpretation service			**$**	**323,340**
III.	**Reproduction Service:**				
	Page impressions(2,346,510)			$	58,013
	sub-total: Reproduction service			**$**	**58,013**
IV.	**Substantive Secretariat Service:**				
	From Vienna				
	From New York	2	21		42
	DSA			$	6,762
	Terminal expense			$	216
	Airfare	1,800		$	3,600
	sub-total: Substantive secretariat service			**$**	**10,578**

Cost Estimate to hold
Diplomatic Conference on Assignment of Receivables
in Vienna, Fall 2002

No.	Cost Item	Conference servicing cost in Vienna

V. Conference Service & Logistical Support:

	# of days	Salary($)		
Plenary:				
Technician	19	1,255		
Conference Officer	44	2,519		
Usher	66	3,264		
Messenger	44	2,176		
Messenger for the Secretariat	22	1,088		
Micro swicher	19	1,088		
Delegates aide	19	1,088		
Wardrobe aide	19	940		
Registration clerk	3	172		
Documents Control clerk	19	1,088		
Documents Distribution clerk	44	2,519		
Bilingual secretary	44	3,364		
Interpretatio messenger	19	1,088		
Telephone operator	38	2,176		
Overtime		6,000	$ 29,825	
Drafting Group:				
Technician	5	330		
Conference Officer	10	573		
Usher	10	495		
Messenger	10	495		
Micro switcher	5	286	$ 2,179	
sub-total: Conference & logistical support				**$ 32,004**

VI. UN Security and Safety Services:

Overtime - Security Staff				**$ 28,204**

VII. Transportation of Supplies & Material: -

VIII. Communications Charge:

1 IT Staff	19	1,255		**$ 1,255**

TOTALS	**$ 1,559,434**